

Minutes of the Newborough Parish Council Meeting – Monday 27th July 2026

Present, Cllr N Clarke, Cllr Skipper, Cllr Sanders, Cllr Mainwaring, Cllr Rogers
Also present: C Holmes; County Councillor Brown; Rev Liz Chamberlain; 2 Parishioners

1. Councillor Co-option

The parish council welcomed Kirsty Rogers to the Parish Council. All in favour.

Action: Clerk to inform ESBC, set up email, update the website & noticeboard and to arrange training

2. Apologies for absence

Borough Councillor Hudson, Cllr Gould, Cllr Mousley

3. Declarations of Interest

None

4. Chairman's Opening Remarks

The Chairman welcomed everyone to the meeting and spoke about the importance of riparian responsibilities, reminding landowners whose properties border watercourses to ensure they are fulfilling their duties to maintain them.

Looking ahead to the remainder of the year, the Chairman highlighted two upcoming community events: the Village Clean Up on Sunday 6th September and the Christmas Lights Switch-On on Friday 27th November. He also welcomed the newly appointed councillor to the Parish Council and looked forward to working with them in the months ahead.

5. Public Forum (10 mins allocated)

It was noted that MP Dave Robertson will be visiting the church on Tuesday 11th August to meet with parishioners. The Clerk will contact the organisers to establish whether any support is required from the Parish Council.

It was suggested that the Christingle and Harvest Festival celebrations should be opened up to the wider village community. It was agreed that the Clerk would liaise with the school to explore how this could be promoted and supported.

It was confirmed that the Remembrance Day Service will take place as usual this year.

Rev. Liz Chamberlain provided an update on the church's financial position. It was agreed that a meeting with parishioners should be arranged after the summer to discuss the church's finances and future planning.

Action: Clerk to contact MP Dave Robinson about the upcoming meeting, Clerk to liaise with the school regarding the church services within the community.

6. County & Borough Cllr Reports

County Councillor Brown emphasised the importance of reporting potholes and encouraged residents to provide precise location details to assist Staffordshire County Council in identifying and prioritising repairs.

The availability of Community Fund grants for village heritage boards was discussed. It was confirmed that, should the Parish Council decide to proceed with the project, an application for funding could be submitted.

The condition of the village's gullies and drains was raised, and County Councillor Brown agreed to review the issues with the relevant highway's officers.

Recent highway repairs on Bow Meadow Lane were welcomed, and the Parish Council asked that their thanks be passed to the highways team and County Councillor Brown for her work in progressing the scheme. Ongoing concerns regarding the condition of the verges were also discussed and will be included as part of the next review of works in the area.

An update was received on the proposed Six Lane Ends improvements. Discussions have now taken place with Staffordshire County Council regarding potential funding, and a range of improvement options are currently being explored.

7. Minutes of the Parish Council held on 11th May 2026

All agreed to be a true record of the meeting.

Action: Clerk to convert to upload to website

8. Matters arising from those minutes.

None

9. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2025/00742	31.07.25	Chantry Cottage, Roost Hill, Newborough, Staffordshire, DE13 8ST	Change of use of land to form part of residential curtilage, retention and additional formation of hard standing to form driveway and erection of a detached double garage with external staircase	No comments added by the council.	Permits
P/2025/00680	17.09.25	Pur Brook Farm, Bromley Road, Newborough, Staffordshire, WS15 3FX	Erection of an agricultural building for storage & housing cattle	No comments added by the council.	Registered
P/2025/01190	21.10.25	The Villa Duffield Lane Newborough Staffordshire DE13 8SH	Partial demolition of existing single storey lean to to facilitate the erection of a single storey rear extension, alterations to the existing conservatory roof and retention of conversion of detached annexe to form an ancillary annexe / Holiday let.	An issue was raised in relation to parking as currently the residents are parking on double yellow lines and concerns raised for this exacerbating the issue. This has stopped emergency vehicles previously	Registered
P/2026/00250	16.03.26	BRICK KILN FARM MOAT LANE NEWBOROUGH DE13 8SS	Erection of a first floor side extension and storm porch, installation of dormer windows to rear elevation, formation of brick plinth and alterations to fenestration	No comments added by the council.	Refuses
P/2026/00334	15.04.26	DOLESFOOT FARM DOLESFOOT LANE NEWBOROUGH DE13 8SP	Change of use of the land for siting of a mobile home and installation of package treatment plant (self build)	No comments added by the council.	Registered
P/2026/00425	12.05.26	4 YOXALL ROAD NEWBOROUGH DE13 8SU	(TN) Fell one fur tree due to tree nearing expiry.	No comments added by the council.	No Objection
P/2026/00571	02.06.26	SOWLEY FARM FOREST ROAD MARCHINGTON WOODLANDS ST14 8NB	Installation of Package Treatment Plant and associated pipework.	No comments added by the council.	Permits
P/2026/00581	09.6.26	MILESTONE MARKER LICHFIELD ROAD SIX ROADS END DRAYCOTT IN THE CLAY	Listed Building Consent to repair and re-paint the damaged cast iron milepost	No comments added by the council.	NEW
P/2026/00623	11.06.26	NEWHALL FARM THORNEY LANES NEWBOROUGH DE13 8RZ	Repositioning of stable block and formation of equestrian menage.		NEW

P/2026/00625	17.06.26	NOAHS ARK FARM THORNEY LANES NEWBOROUGH DE13 8RX	Prior Approval for the change of use and conversion of five agricultural barns to four dwellinghouses (Use Class C3)		NEW
P/2025/00476	16.06.26	Hillcott Duffield Lane Newborough Staffordshire DE13 8SH	Subdivision of planning unit and change of use of garage/outbuilding to separate dwelling house and associated curtilage		APPEAL
P/2026/00748	09.07.26	THE VILLA DUFFIELD LANE NEWBOROUGH DE13 8SH	Reduce height back to previous pollard points of nine Ash trees (T1), removal of dead stem of one Ash tree (T1), reduce height up to 50% and shape one Cypress tree (T3), reduce height by up to 50% to the nearest growth points of one Ginkgo tree (T5), reduce height by up to 6ft to nearest growth points and shape one Pine tree (T6) and reduce height by up to 6ft to nearest growth point and shape one Cedrus Deodara tree (T7)		NEW
P/2026/00623 – The Parish Council have no comments P/2026/00625 – The Parish Council have no comments P/2025/00476 – The Parish Council have no comments P/2026/00748 – The Parish Council have no comments Action: Clerk to add comments to the ESBC Planning Portal					

10. To discuss the rejuvenation of the play park

The Clerk reported that a visual inspection of the play area had been undertaken. Overall, the equipment remains in a serviceable condition but is beginning to show signs of age. The colourful rainbow grips on the climbing equipment are worn and would benefit from replacement, with members expressing a preference to retain the existing colourful appearance. Some of the wooden play equipment would also benefit from cleaning and general refurbishment. It was noted that the zip wire is currently very stiff, making it difficult for children to pull the handle back to the starting platform. Comparisons were made with the play area at Draycott in the Clay, which has more modern equipment. The annual formal play area inspection for insurance purposes will take place after the summer holidays, after which any further maintenance or improvement works can be considered.

Action: Clerk to confirm date for official inspection

11. To discuss the potential of village heritage boards

The Clerk reported that suitable heritage information boards had been identified, with sustainably sourced wooden lectern-style boards available at an estimated cost of £640–£1,165 (excluding VAT). The Clerk had also contacted County Councillor Catherine Brown regarding potential funding opportunities. A response has been received confirming that funding has previously been provided for similar heritage board projects. It was noted that any new boards would require planning permission where appropriate, together with the

permission of the landowner if they are to be installed on land not owned by the Parish Council. It was agreed to review this when the playpark prices have been obtained.

12. To review and approve the Standing Orders 2026

The Standing Orders were reviewed and approved.

Action: Clerk to update the website

13. To review and approve the Code of Conduct 2026

The Code of Conduct was reviewed and approved.

Action: Clerk to update the website

14. Clerk's Report: to include banking changes, finance & correspondence.

- **CORRESPONDENCE & ONGOING MATTERS**

All register of interests uploaded

Potholes reported on Yoxall Road via the MyStaffs app

Drains & Gullies reported via the MyStaffs app

Bow Meadow Lane potholes reported via the MyStaffs app

Damaged sign on Elton Close reported via the MyStaffs app

Correspondence from Draycott in the Clay parish council in relation to the watercourse running through the playpark

East Staffordshire Borough Council will be consulting during July and August on the vision for its new Local Plan, which will guide development across the borough to 2043. An online survey and supporting evidence will be available via the consultation portal, providing residents and stakeholders with the opportunity to comment both during this initial stage and at future consultations.

Meynell Church Trust – Education Grants: The Trust is offering education grants of up to £250 to support the costs of further education or vocational study. Applicants must be aged 11–25 and reside within the Diocese of Lichfield. The closing date for applications is 11 September 2026, with application forms available by contacting the Trust Clerk.

Checkley Parish Council has passed a Notice of Motion opposing provisions within the Planning and Infrastructure Act 2025 that could remove or significantly restrict the ability of District and Borough Councillors to call planning applications before a Planning Committee. The motion highlights concerns that the proposals would reduce democratic accountability

and local scrutiny of planning decisions and resolves to write to the Secretary of State and the local MP to express these concerns.

Local Government Reorganisation: The Government has confirmed that Staffordshire will be reorganised into two new unitary authorities. East Staffordshire will form part of the Southern and Mid Staffordshire Unitary alongside Cannock, Stafford, South Staffordshire, Lichfield and Tamworth, while Stoke-on-Trent, Newcastle-under-Lyme and Staffordshire Moorlands will form the North Staffordshire Unitary. The new councils will assume responsibility for services from 1 April 2028, following elections in May 2027. Councillors were directed to the Staffordshire and Stoke-on-Trent LGR website for further information.

Parishioner Correspondence – Duffield Green Culvert: A resident has raised concerns regarding the maintenance of the culvert at Duffield Green, highlighting recurring drainage issues during the autumn, winter and spring which can lead to flooding of the road. The resident has requested assurance that the maintenance contract includes regular clearance of debris and vegetation from the culvert, together with ongoing monitoring during periods of adverse weather. **It was agreed that Cllr Clarke will do this work.**

Action: Cllr Clarke to clear Duffield Green Culvert.

- **FINANCE**

Date	Budget Category	Invoice Details	Invoice Amount		
			Net	VAT	Gross
01/06/2026	Clerks Salary	Salary	-£472.67		-£ 472.67
01/06/2026	Clerks Salary	HMRC	-£104.40		-£ 104.40
01/06/2026	Printing, Stationery, (inc Newsletters) Postage, Mileage etc	Stationary	-£180.00		-£ 180.00
08/06/2026	Subscriptions	SPCA	-£286.64		-£ 286.64
19/06/2026	Bank Interest	Charges	-£4.25		-£ 4.25
25/06/2026	Mowing and Mower Expenses		-£226.00		-£ 226.00
25/06/2026	Maintenance (inc inspections)		-£54.00		-£ 54.00

All payments agreed by the council

- **Bank Balances as of 30th June 2026**

Current Account	64993563	£14,836.42
Savings Account	73882462	£15,883.48
Well Dressing Account	73880562	£1,849.10
TOTAL		£32,569.00

15. Councillors Reports

Concerns were raised regarding loose stones on Dolesfoot Lane. It was agreed that the Clerk would report the issue to Staffordshire County Council for investigation.

An update was received on the village footpaths, with councillors noting that many have now been sprayed.

Parking within the village, particularly in relation to activity at the pub, was discussed. It was agreed that the matter should be raised with the landlord to explore whether any improvements could be made to alleviate the issues.

Action: Clerk to report Stones on Dolesfoot Lane

Meeting closed at 21.09pm

Next Parish Council Meeting – Monday 7th September 2026

Parish Council information can be found on the internet at -

www.newboroughparishcouncil.org.uk

Signed by Chairman

Name:

Signature:

Date: