

Minutes of the Newborough Parish Council Meeting – Monday 5th December 2022

Present;

Cllr Clarke, Cllr Bell, Cllr Skipper, Cllr Mainwaring, Cllr Cole, Cllr Sanders

Also present C Holmes; 0 Parishioners

1. Apologies for absence

Cllr Julia Jessel, Cllr Gould

2. Declarations of Interest

None

3. Chairman's Opening Remarks

The Chair thanked all who helped and attended the Christmas Lights Switch On event and the Village Clean Up, with a special thanks to the clerk for her singing. A great deal of positive comments have been received from parishioners and the Chair explained that seeing a great turn out makes all the hard work worthwhile.

4. Public Forum (10 mins allocated)

No public present

5. County & Borough Cllr Reports

None Received

6. Minutes of the Annual Parish Meeting held on 7th November 2022

All agreed to be a true record of the meeting

Action: Clerk to convert to upload to website

7. Matters arising from those minutes

None

8. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/01521	01.12.21	1 Hollybush Road, Newborough, DE13 8SF	Erection of a two-storey side extension, single storey rear extension, erection of a replacement front porch and loft conversion to facilitate additional living space, including roof lights.	No Comments added by council	Conditional Approval
023774DW	03.05.22		Wildlife and Countryside Act 1981 - S53 Application - For the upgrade of Public Footpath Newborough 1, from SK 1392 2729 SW of Hadley House to SK 1351 2729 SE of Agardsley Park Farm - STA-	No Comments added by council	Registered
P/2022/00608	01.06.22	Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure	No Comments added by council	Registered
P/2022/00703	21.06.22	Swarbourn House, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Felling of 1 Ash tree	No Comments added by council	Registered
P/2022/00675	15.07.22	Moat Hall Farm, Moat Lane, Newborough, Staffordshire, DE13 8SS	Demolition of existing agricultural building and erection of one building to provide two dwellings, construction of vehicular access and installation of package treatment plant	Declaration of Interest declared by Cllr Ron Skipper No Comments added by council	Registered
P/2022/01128	05.10.22	1 Ivy Bank Cottages, Brickhill Lane, Newborough, DE13 8SW	Application under Section 73a to vary Condition 7 attached to planning application PA/00879/002, in relation to the agricultural workers houses resulting in the removal of the agricultural occupancy condition affecting 1 Ivy Bank Cottages		Permits

9. To discuss councillor responsibilities

The councillors discussed the list of responsibilities and issued them accordingly.

Cllr. Nick Clarke - *Special responsibilities: Play Park, Village Maintenance, Grass Cutting, Christmas Lights*

Cllr Vicki Gould - *Special responsibilities: Highways, Banking Reconciliation*

Cllr. Deanne Bell - *Special responsibilities: Best Kept Village, Well Dressing, School Liaison, Planning*

Cllr Ron Skipper - *Special responsibilities: Public Footpath, Planning*

Cllr Lee Mainwaring - *Special responsibilities: Community Grants, Asset Register*

Cllr Nick Sanders - *Special responsibilities: Defibrillator, Christmas Lights, Public Footpath*

Cllr Emma Cole - *Special responsibilities: School Liaison, Highways*

Action: Clerk to update the website

10. Clerk's Report: to include banking changes, finance & correspondence

- **CORRESPONDENCE & ONGOING MATTERS**

Councillor Details added to the website

Pothole reported between Moat Lane & Roost Hill

Register of Interests added to the website and sent to ESBC

Christmas Event completed

Cllr Mainwaring & Cllr Sanders added to the banking mandate

Parishioner written to regarding the stones on Dolesfoot Lane

Parishioner correspondence regarding the water course

Parishioner correspondence regarding the pothole between Moat Lane & Roost Hill

Correspondence from Julia Jessel regarding the traffic calming

Parishioner correspondence regarding the success of the Christmas Lights Switch On

Parishioner correspondence regarding the Red Lion Pub – Registered as a community interest

Action: Clerk to review what is the time limit of the community interest on the Red Lion

- **FINANCE**

Review budget tracker

	Date	Supplier		Invoice Amount
--	------	----------	--	----------------

Online Payment Number			Invoice Detail (Reason for Payment)	Net	VAT	Gross
272	16/11/2022	Deanne Bell	Posters	£16.38		£16.38
273	28/11/2022	Nick Clarke	Village Clean Up	£45.80		£45.80
274	28/11/2022	David Raey	Christmas Lights	£80.00		£80.00
275	05/12/2022	Charlotte Holmes	Clerks Salary – Nov	£379.11		£379.11
276	05/12/2022	HMRC	Tax Payment - Nov	£88.20		£88.20
277	05/12/2022	Charlotte Holmes	Snow Machine Fluid	£18.43		£18.43
278	05/12/2022	Charlotte Holmes	Snow Machine	£137.07	£27.42	£164.49
279	05/12/2022	Charlotte Holmes	Christmas Lights Sweets	£58.36		£58.36
280	05/12/2022	James Bullock	Mowing	£207.00		£207.00
281	05/12/2022	James Bullock	Strimming	£30.00		£30.00
282	05/12/2022	Nick Clarke	Christmas Lights	£75.00		£75.00
				£1,135.35	£27.42	£1,162.77

- **Bank Balances as of 30th November 2022**

Current Account	64993563	£ 19,710.33
Savings Account	73882462	£ 20,939.27
Well Dressing Account	73880562	£ 1,514.96
TOTAL		£42,164.56

11. Councillors Reports

Cllr Bell raised concerns from a parishioner regarding the double yellow lines around the church. It confirmed that this is not part of the current traffic calming scheme.

Cllr Bell discussed the well dressing and explained that all plans are on course.

Cllr Cole explained that the children enjoyed the Christmas Lights Switch On and to expect more in attendance for next year after this year's success

Cllr Skipper discussed the surfacing on Moat Lane, it was agreed to report it to Staffs County Council.

Action: Clerk to report the surfacing on Moat Lane.

Meeting closed at 20.12pm

Date of the next Parish Council meeting: 7.30pm on Tuesday 3rd January 2023

Parish Council Information can be found on the internet at -
www.newboroughparishcouncil.org.uk