

Minutes of the Newborough Parish Council Meeting – Monday 3rd October 2022

Present;

Cllr Clarke, Cllr Bell, Cllr Gould

Also present C Holmes; 2 Parishioners

1. Councillor Co-option

This item was deferred to the November meeting due to the high number of applicants

Action: Clerk to add to November agenda

2. Apologies for absence

Cllr Julia Jessel; Cllr Ron Skipper

3. Declarations of Interest

None

4. Chairman's Opening Remarks

The Chair offered thanks to the clerk for her work executing Operation London Bridge and expressed gratitude to Sue & Brian Beck for their support with allowing the parishioners of Newborough the opportunity sign the book of condolence.

Lastly, the Chair explained that Newborough Parish Council would like to respectfully remember the life of Her Majesty Queen Elizabeth II, feeling sorrow at her departure, whilst also sending our warmest wishes to King Charles III on his ascension to the throne.

5. Public Forum (10 mins allocated)

A parishioner discussed the possibility of extending the work that has been done on replacing the damaged wooden posts. Cllr Clarke explained that this is something that we will review alongside the upcoming traffic calming project that is due to be undertaken in the coming weeks.

6. County & Borough Cllr Reports

No reports received.

7. Minutes of the Annual Parish Meeting held on 5th September 2022

All agreed to be a true record of the meeting

Action; Clerk to convert to upload to website

8. Matters arising from those minutes

None

9. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/01521	01.12.21	1 Hollybush Road, Newborough, DE13 8SF	Erection of a two-storey side extension, single storey rear extension, erection of a replacement front porch and loft conversion to facilitate additional living space, including roof lights.	No Comments added by council	Registered
P/2021/01116	19.04.22	Poplars Farm, Yoxall Road, Newborough, DE13 8SU	Appeal against the inclusion of Condition 6 relating to a 12-month permission for the change use of farm house and piano barn from dwelling to C2 home for children in care (with no age restriction) and conversion of existing barn including alterations to the front elevation to form classrooms	Declaration of Interest declared by Cllr Ron Skipper & Cllr Vicki Gould No further comments added to current objection	Registered
023774DW	03.05.22		Wildlife and Countryside Act 1981 - S53 Application - For the upgrade of Public Footpath Newborough 1, from SK 1392 2729 SW of Hadley House to SK 1351 2729 SE of Agardsley Park Farm - STA-	No Comments added by council	Registered
P/2022/00486	13.05.22	Church Cottage, Church Lane, Newborough, Staffordshire, DE13 8RT	Erection of a part two storey, part single storey side extension to form an additional bedroom to the first floor and an annex	No Comments added by council	Registered

P/2022/00608	01.06.22	Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure	No Comments added by council	Registered
P/2022/00703	21.06.22	Swarbourn House, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Felling of 1 Ash tree	No Comments added by council	Registered
P/2022/00584	13.07.22	Bow Meadow Barn, Bow Meadow Lane, Newborough End, Newborough, Staffordshire, DE13 8SR	Change of use of part of domestic curtilage to doggy day care area and change of use of outbuilding to dog kennel (Sui Generis)	Comments now sent to planning officer voicing the concerns of a parishioner	REVISED
P/2022/00675	15.07.22	Moat Hall Farm, Moat Lane, Newborough, Staffordshire, DE13 8SS	Demolition of existing agricultural building and erection of one building to provide two dwellings, construction of vehicular access and installation of package treatment plant	Declaration of Interest declared by Cllr Ron Skipper No Comments added by council	Registered
P/2022/00781	28.07.22	The Drey, 1 Squirrels Corner, Newborough, Staffordshire, DE13 8SA	Erection of a part single and two storey side link extension, dormer window to front of existing garage, alterations to porch and conversion of garage to ground floor gym with bedroom above		Permits
P/2022/00972	16.08.22	Elton House, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Repollard two Willow trees at approximately 50% of current height (T1 and T2)		No objection
P/2022/00930	07.09.22	Folly Hall Farm, Folly Hall Lane, Newborough, Staffordshire, DE13 8SH	Demolition of existing outbuilding to facilitate the erection of a single storey extension on the east elevation		New
P/2022/01116	28.09.22	7 Hollybush Road, Newborough, Staffordshire, DE13 8SF	Reduce Leylandii Conifer hedge by 50%, reduce Cherry tree to fence height and felling of apple tree		New
<p>P/2022/00584 – It was agreed to maintain The Parish Council’s objections to the application based on parishioner correspondence</p> <p>P/2022/00930 – The Parish Council have no comments on this application</p> <p>P/2022/01116 - The Parish Council have no comments on this application</p> <p>Action: Clerk to add all comments to the ESBC Planning Portal</p>					

10. To discuss and decide on a parishioner request for Christmas Gifts to be presented to the children of Olive Tree Residential Care from the Parish Council

The councillors discussed the suggestion from a parishioner that Christmas Gifts could be given to the children of Olive Tree Residential Care Home. It was decided on this occasion that the council would instead offer treats and sweets to all the children attending the Christmas Lights event, extending an invite to both Needwood School and the children at Olive Tree Residential Care.

11. Consider the Best Kept Village competition for 2023

It was agreed to proceed with an application for The Best Kept Village Competition. This will be reviewed again in the New Year.

Action: Clerk to diarise for the New Year

12. Discuss the upcoming remembrance Sunday and Newborough Parish Council's contribution

The Remembrance Day service for this benefice will be at All Saints Church, Rangemore on Sunday 13th November to which anyone can attend. The service at All Saints Church, Newborough will be on 6th November.

It was agreed to liaise with Needwood School in relation to a possible service on 11th November at 11am to be attended by pupils from the school and any parishioners that wish to be present.

It was agreed to purchase a wreath from the British Legion in preparation for this service.

Action: Clerk to contact Headmaster to discuss the service, Clerk to order wreath and prepare a service sheet.

13. To review the plans for the Christmas Village Events

Possible options were discussed regarding the upcoming village Christmas lights switch on. A potential date of Wednesday 30th November was decided upon.

Action: Clerk to liaise with the Headmaster of Needwood Primary School and Cllr Skipper and look at sourcing potential vendors. Cllr Clarke to discuss potential options with the coffee shop and the Red Lion Pub

14. Review of the upcoming winter village clean up

The date for the Winter Village Clean Up was decided to be Saturday 26th November in conjunction with the putting up of the Christmas Lights

Action: Cllr Bell to arrange advertising poster, Clerk to arrange bin bags and the collection of the rubbish post the event

15. To review and adopt the revised Newborough Parish Council vexatious issue policy

The policy was reviewed and agreed

Action: Clerk to update the website

16. Clerk's Report: to include banking changes, finance & correspondence

- **CORRESPONDENCE & ONGOING MATTERS**

Half Precept received

Parish vacancy advertised and no election required

Continuing to update the website with Newborough History

Dark Lane speed signs – new correspondence received regarding the change of speed limits

Olive Tree contacted for update – This has been received detailing that four children are currently situated in the property up to the age of 12.

Operation London Bridge executed

Book of condolence situated and will now be archived – Letter to Buckingham Palace now to be sent

Vexatious policy reviewed

Beginning planning for remembrance Sunday

Parishioner correspondence – Thanking the parish council for the hard work during the village clean up

Correspondence – Consultation period for extending the 30mph speed limit on Yoxall road

Parishioner correspondence - regarding the bridge being unsafe

Parishioner correspondence – regarding the sept draft minutes stating that the parishioner does not want their council tax funds to contribute to Christmas presents for Olive Tree Residential Care children. Possible look at extending to other children in the village eligible for free school meals.

Parishioner correspondence – information requested regarding the potential planning committee meeting for Planning application P/2022/0058

Correspondence – From Alan Harvey stating that the trial at Olive Tree Residential Care has not yet begun

Correspondence – Regarding the community paths initiative.

- **FINANCE**

Review budget tracker

Online Payment Number	Date	Supplier	Invoice Detail (Reason for Payment)	Invoice Amount		
				Net	VAT	Gross
256	03/10/2022	Charlotte Holmes	Clerks Salary – Sept	£351.44		£351.44
257	03/10/2022	HMRC	Tax Payment - Sept	£81.20		£81.20
258	03/10/2022	Charlotte Holmes	Book of Condolence	£10.00		£10.00
259	03/10/2022	Charlotte Holmes	Microsoft 365	£59.99		£59.99
260	03/10/2022	James Bullock	Mowing	£414.00		£414.00
261	03/10/2022	James Bullock	Strimming & Bridge Repair	£72.00		£72.00
262	03/10/2022	Deanne Bell	Well Dressing Committee	£44.27		£44.27
				£1,032.90		£1,032.90

- **Bank Balances as at 30th September 2022**

Current Account	64993563	£23,023.24
Savings Account	73882462	£20,936.14
Well Dressing Account	73880562	£1,514.74
TOTAL		£45,474.12

17. Councillors Reports

Cllr Bell discussed the well dressing with a committee meeting being undertaken on 4th October. The meeting will look at what can be undertaken for next year and how the committee can best undertake the project

Cllr Bell discussed the Speed Indication Device. It was agreed that this would be reviewed in the New Year when the traffic calming initiative has been completed and the remaining budget is understood.

Cllr Bell discussed the deterioration of the flowers for 3 main village planters. Cllr Clarke also referenced the planters on Squirrels Corner. It was agreed that these all should be replaced with a budget of £150 set.

Cllr Clarke discussed a potential caretaker role at the school. This will look to be advertised in the Parish Post should the school wish for this.

Action: Cllr Bell to arrange the replanting of the village flowers, Clerk to advertise the caretaker position

Meeting closed at 20.50pm

Date of the next Parish Council meeting: 7.30pm on Monday 7th November 2022

Parish Council Information can be found on the internet at -

<https://www.newboroughparishcouncil.org.uk>