

Minutes of the Newborough Parish Council Meeting – Monday 5th September 2022

Present;

Cllr Clarke, Cllr Bell, Cllr Skipper, Cllr Gould

Also present C Holmes; 8 Parishioners

1. Apologies for absence

Julia Jessel

2. Declarations of Interest

None

3. Election of Vice Chairman & Signing of the Declaration of Office

Cllr Gould was proposed by Cllr Bell. Seconded by Cllr Skipper. All in favour.

4. Chairman's Opening Remarks

The Chairman offered thanks to Cllr Bullingham, Cllr Ward and Cllr Fletcher for their time on the council and all their hard work. He then went on to particularly thank Cllr June Bullingham for all her years of service as both a clerk and a councillor. She has been a great support to the council and in particular the chair, guiding him through the role of Chairman in recent months. Her presence will be missed and her devotion to the parish and village is greatly appreciated.

5. Public Forum (10 mins allocated)

A parishioner was nominated as a spokesperson to discuss planning application P/2022/00584. Cllr Gould stepped out of the meeting due to a declaration of interest.

The parishioner explained that the applicant discussed with her at the end of July that she wished to open a Doggy Day Care with a maximum of 3-4 dogs. It was explained that the applicant had attended a course to complete this work and wished to look after the dogs of friends and neighbours.

The planning application was mentioned as 'not being as bad as it looks' which raised concerns for the parishioner. A further parishioner raised concerns when reviewing the actual planning application as to the extent of what is being asked for as well as believing that this application may lead to further expansion.

The planning application states 8 dogs and instead suggested that the dogs will be kept outside the property. The parishioner raised item 3.2 in the planning statement claiming

that 'the property is surrounded by open fields and a footpath network which is ideal for walking' and stated that this is untrue as no footpaths are on the lane at all.

Item 2.5 states that 'the proposed development must not adversely affect the amenities enjoyed by existing landowners', the parishioner believes that this application will adversely affect the surrounding neighbours due to the noise, environmental and visual impact. The parishioner also raised concerns regarding highways stating that increased traffic will cause further pothole issues. Item 3.11 of the planning statement was also discussed with increased traffic being spread out throughout the day causing more disruption to neighbours.

The parishioner raised concerns regarding 3.4 of the planning statement stating that 'appropriate accommodation' is ambiguous and could refer to a change of use of the cabin that was approved in planning application P/2022/0064

Items 3.13 and 3.16 of the planning statement were raised with the parishioner detailing that 8 dogs were not a usual number for any household and that the noise generated would in fact not have a 'minimal impact on the character or appearance of the countryside'. Parishioner further raised concerns regarding of the business developing further as well as the ability of the sewage network to keep up with the new influx of animal waste.

Lastly, concerns of noise were once again reiterated explaining that concerns of cars parking in front of the parishioner's property were also a fear. The parishioner believes that with her property being 20 yards away that this planning application will be a great nuisance to herself and others. The parishioner stated that they have done all they can be contacting ESBC, Cllr Jessel, Cllr Beech and Michael Fabricant and would like the parish council's support.

A further parishioner explained that they were also concerned with a kennel effecting the house prices and what the long-term impact could be on those surrounding the property.

On balance a parishioner explained that many of the parishioner who were objecting to the application lived in their properties when a previous kennel was in place on the lane.

Cllr Clarke explained that the parish council will support the parishioners with their objection. It was explained that since receiving communication regarding the parishioner concerns the clerk has contacted James Mattely, the planning officer, and registered Newborough Parish Council's objections based on the adverse impact on neighbours, the increase in noise and the traffic implications. It was also explained that should this application go to planning committee then NPC will send a representative with Cllr Clarke offering clarity on this process for the parishioners in attendance.

6. County & Borough Cllr Reports

No reports received.

7. Minutes of the Annual Parish Meeting held on 4th July 2022

All agreed to be a true record of the meeting

Action; Clerk to convert to upload to website

8. Matters arising from those minutes

None

9. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/01521	01.12.21	1 Hollybush Road, Newborough, DE13 8SF	Erection of a two-storey side extension, single storey rear extension, erection of a replacement front porch and loft conversion to facilitate additional living space, including roof lights.	No Comments added by council	Registered
P/2021/01693	12.01.22	1 Ivy Bank Cottages, Brickhill Lane, Newborough, DE13 8SW	Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a pair of agricultural workers dwellings for the removal of condition 7 of planning permission PA/00879/002 relating to the occupancy for 1 Ivy Bank Cottages	No Comments added by council	APPROVED – NOT RECEIVED FROM ESBC
P/2021/01116	19.04.22	Poplars Farm, Yoxall Road, Newborough, DE13 8SU	Appeal against the inclusion of Condition 6 relating to a 12-month permission for the change use of farm house and piano barn from dwelling to C2 home for children in care (with no age restriction) and conversion of existing barn including alterations to the front elevation to form classrooms	Declaration of Interest declared by Cllr Ron Skipper & Cllr Vicki Gould No further comments added to current objection	Registered
023774DW	03.05.22		Wildlife and Countryside Act 1981 - S53 Application - For the upgrade of Public Footpath Newborough 1, from SK 1392 2729 SW of Hadley House to SK 1351 2729 SE of Agardsley Park Farm - STA-	No Comments added by council	Registered

P/2022/00467	08.06.22	Moat Bank Cottage, Moat Lane, Newborough, Staffordshire, DE13 8SS	Erection of a single storey side extension and erection of rear ground floor extension with first floor balcony above along with provision of raised patio area (AMENDED DESCRIPTION)	No Comments added by council	Conditional Approval – Nothing from ESBC
P/2022/00486	13.05.22	Church Cottage, Church Lane, Newborough, Staffordshire, DE13 8RT	Erection of a part two storey, part single storey side extension to form an additional bedroom to the first floor and an annex	No Comments added by council	Registered
P/2022/00527	17.05.22	Brookside Cottage, Yoxall Road, Newborough, Staffordshire, DE13 8SU	Demolition of existing conservatory and erection of a single storey extension to the South elevation	No Comments added by council	Permits
P/2022/00608	01.06.22	Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure	No Comments added by council	Permits
P/2022/00703	21.06.22	Swarbourn House, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Felling of 1 Ash tree	No Comments added by council	Registered
P/2022/00732	23.06.22	Ashbrook Cottage, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Felling of 2 Ash trees and crown lift to 6 metres and trim back higher branches overhanging garage by up to 1.5 metres to suitable growth points of 1 Ash tree	No Comments added by council	No Objection
P/2022/00664	27.06.22	Land at Thorntree Hall Farm, Yoxall Road, Newborough, Burton on Trent, DE13 8SU	Prior Notification for the installation of a proposed 20m monopole supporting 3 no antennas, 2 no 300mm transmission dishes, 1 no equipment cabinet, 1 no electric meter cabinet and ancillary development contained within a 1.2m timber fence	No Comments added by council	No permission needed
P/2022/00608	28.06.22	Barns adj Perbrooke Cottage, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure	No Comments added by council	Registered

P/2022/00643	30.06.22	Bow Meadow Barn, Bow Meadow Lane, Newborough End, Newborough, Staffordshire, DE13 8SR	Retention of log cabin for dependant relative accommodation	Objection: Not in line with planning decision and could create a precedent	Permits
P/2022/00584	13.07.22	Bow Meadow Barn, Bow Meadow Lane, Newborough End, Newborough, Staffordshire, DE13 8SR	Change of use of part of domestic curtilage to doggy day care area and change of use of outbuilding to dog kennel (Sui Generis)	Comments now sent to planning officer voicing the concerns of a parishioner	New
P/2022/00675	15.07.22	Moat Hall Farm, Moat Lane, Newborough, Staffordshire, DE13 8SS	Demolition of existing agricultural building and erection of one building to provide two dwellings, construction of vehicular access and installation of package treatment plant	Declaration of Interest declared by Cllr Ron Skipper No Comments added by council	New
P/2022/00781	28.07.22	The Drey, 1 Squirrels Corner, Newborough, Staffordshire, DE13 8SA	Erection of a part single and two storey side link extension, dormer window to front of existing garage, alterations to porch and conversion of garage to ground floor gym with bedroom above		New
P/2022/00972	16.08.22	Elton House, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Repollard two Willow trees at approximately 50% of current height (T1 and T2)		New
P/2022/00584 – Minutes to be send to planning officer detailing public forum P/2022/00781 – No comments added by the council P/2022/00972 - No comments added by the council					

10. Review upcoming Councillor Co-option

The notice to co-opt has not yet been received by the council. Once this has been issued the council will detail what is required to become a parish councilor. It was discussed to create a set of soft skills that are required to best support Newborough Parish Council and ensure that the best candidates are selected for the role.

Action: Clerk to create a set of soft skills that are required for the role of Newborough Parish Councillor.

Clerk to advertise once the notice to co-opt has been issued

11. To discuss the Best Kept Village competition

It was decided to add this item to the October agenda for further discussion once the council has a full compliment

Action: Clerk to add to October agenda

12. To review and appoint the revised Code of Conduct

The council agreed to appoint the Code of Conduct

Action: Clerk to add to website

13. To review and appoint the revised Publication Scheme

The council agreed to appoint the Publication Scheme

Action: Clerk to add to website

14. Discussion in relation to the latest Play Park Inspection

The play park inspection was discussed, and it was decided to review the urgent issues with James Bullock to ensure that the work is completed in a timely manner.

Action: Cllr Clarke to liaise with James Bullock as appointed Lengthsman

15. Clerk's Report: to include banking changes, finance & correspondence

- CORRESPONDENCE & ONGOING MATTERS

Still awaiting information from Alan Harvey regarding Dark Lane Speed Signs

Playground Inspection undertaken by Wicksteed

All tidy up organised for the Village Clean Up on 10th September

Letter sent regarding the issues with the loose dog in the village

Hadley Road Sign & Hollybush Road potholes reported

Website updated with further historical information

Publication Scheme and Code of Conduct Reviewed

Payments made by the council for the commemorative coins at £5 each are all detailed in the workbook

Parishioner Freedom of Information Request and Subject Access Request undertaken

Resignation from June Bullingham, Alison Fletcher and Chris Ward

Contacted Alan Harvey regarding the beginning of the trial period starting with Olive Tree Residential Care – Awaiting further information

Parishioner correspondence – Regarding the scheduling of buses during the roadworks

Correspondence – From County Councillor regarding gulley emptying. Information passed on to these issues in the village

Correspondence – Regarding a dog dispenser initiative

Parishioner Correspondence – Regarding ensuring that the footpaths are managed properly

Correspondence – Regarding opting into the external audit appointment arrangements

Parishioner Correspondence – Ensuring that something regular is put in place for clearing the culvert

Parishioner Correspondence – Reporting that the brook is currently blocked. Cllr Skipper to review and put in place an annual plan for the watercourse.

Correspondence – Housing Choice SPD Consultation

- FINANCE

Review budget tracker

- Bank Balances as of 31st August 2022

Current Account	64993563	£16,338.25
Savings Account	73882462	£20,935.25
Well Dressing Account	73880562	£1514.68
TOTAL		£41,421.47

16. Councillors Reports

A discussion regarding the watercourse took place. It was decided that Cllr Skipper would take responsibility for the work on this looking at removing the weeds by spraying to resolve the issue.

Cllr Skipper discussed the footpaths ensuring that they will be reviewed throughout the spring/summer months and are compliant

Cllr Clarke discussed correspondence received from a parishioner regarding the possibility for a review of the budget to include supplying Olive Tree Residential Care Home with Christmas gifts from the village. This was agreed to be reviewed in the October meeting.

Cllr Clarke discussed contacting Olive Tree Residential Care for an update on the current position

A Parishioner raised the issue of an overgrown hedge on Moat Lane, Cllr Clarke will review this with the homeowner

Cllr Gould wanted to issue a thank you to Julia Jessel for her support with the potholes that have been rectified.

Cllr Bell discussed the troughs in the centre of the village with a potential for these to be brightened up. This was agreed to be reviewed in the October meeting after the village clean up

Action; Cllr Skipper to review and put in place an annual plan for the watercourse.

Clerk to review the budget for potential Christmas gifts

Clerk to contact Olive Tree for an update

Cllr Clarke to contact a parishioner regarding an overgrown hedge

Meeting closed at 21.10pm

Date of the next Parish Council meeting: 7.30pm on Monday 3rd October 2022

Parish Council Information can be found on the internet at -

<https://www.newboroughparishcouncil.org.uk>