

Minutes of the Newborough Parish Council Meeting – Monday 4th July 2022

Present;

Cllr Clarke, Cllr Bullingham, Cllr Bell, Cllr Ward

Also present C Holmes; 1 Parishioner

1. Apologies for absence

Cllr Fletcher, Cllr Skipper, Cllr Gould, Cllr Jessel

2. Declarations of Interest

None

3. Chairman's Opening Remarks

Chairman welcomed the parishioner present and thanked them for everything that they do for the village. He then went on to discuss the upcoming Village Clean Up event encouraging parishioners to volunteer on 10th September and help to keep the village tidy.

4. Public Forum (10 mins allocated)

The parishioner explained that another church wants to borrow the church tables that are currently stored in a local barn. The parishioner asked if it would be possible for the tables to be stored more locally to assist with this. The Chairman explained that James Bullock will support with this if needed.

5. County & Borough Cllr Reports

No reports received.

6. Minutes of the Annual Parish Meeting held on 13th June 2022

All agreed to be a true record of the meeting

Action; Clerk to convert to upload to website

7. Minutes of the Extraordinary Meeting of the Parish Council held on 19th May 2022

All agreed to be a true record of the meeting

Action; Clerk to convert to upload to website

8. Matters arising from those minutes

None

9. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/01521	01.12.21	1 Hollybush Road, Newborough, DE13 8SF	Erection of a two-storey side extension, single storey rear extension, erection of a replacement front porch and loft conversion to facilitate additional living space, including roof lights.	No Comments added by council	Registered
P/2021/01693	12.01.22	1 Ivy Bank Cottages, Brickhill Lane, Newborough, DE13 8SW	Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a pair of agricultural workers dwellings for the removal of condition 7 of planning permission PA/00879/002 relating to the occupancy for 1 Ivy Bank Cottages	No Comments added by council	Registered
P/2021/01116	19.04.22	Poplars Farm, Yoxall Road, Newborough, DE13 8SU	Appeal against the inclusion of Condition 6 relating to a 12-month permission for the change use of farm house and piano barn from dwelling to C2 home for children in care (with no age restriction) and conversion of existing barn including alterations to the front elevation to form classrooms	Declaration of Interest declared by Cllr Ron Skipper & Cllr Vicki Gould No further comments added to current objection	Registered
023774DW	03.05.22		Wildlife and Countryside Act 1981 - S53 Application - For the upgrade of Public Footpath Newborough 1, from SK 1392 2729 SW of Hadley House to SK 1351 2729 SE of Agardsley Park Farm - STA-	No Comments added by council	Registered
P/2022/00467	08.06.22	Moat Bank Cottage, Moat Lane, Newborough, Staffordshire, DE13 8SS	Erection of a single storey side extension and erection of rear ground floor extension with first floor balcony above along with provision of raised patio area (AMENDED DESCRIPTION)	No Comments added by council	Registered
CTIL 30072000	10.05.22	YOXHALL FARM, YOXHALL ROAD, NEWBOROUGH, BURTON ON TRENT, DERBYSHIRE, DE13 8SU, NGR E: 413082 N: 324864.	PROPOSED BASE STATION INSTALLATION AT CTIL_30072000	Further information requested	Registered

P/2022/00486	13.05.22	Church Cottage, Church Lane, Newborough, Staffordshire, DE13 8RT	Erection of a part two storey, part single storey side extension to form an additional bedroom to the first floor and an annex	No Comments added by council	Registered
P/2022/00527	17.05.22	Brookside Cottage, Yoxall Road, Newborough, Staffordshire, DE13 8SU	Demolition of existing conservatory and erection of a single storey extension to the South elevation	No Comments added by council	Registered
P/2022/00547	18.05.22	Barn at Duffield Lane, Newborough, Staffordshire	prior Approval for the conversion of an agricultural building to a dwelling	Declaration of Interest declared by Cllr June Bullingham No Comments added by council	GIVEN
P/2022/00608	01.06.22	Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure		Revised below
P/2022/00703	21.06.22	Swarbourn House, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Felling of 1 Ash tree		New
P/2022/00732	23.06.22	Ashbrook Cottage, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Felling of 2 Ash trees and crown lift to 6 metres and trim back higher branches overhanging garage by up to 1.5 metres to suitable growth points of 1 Ash tree		New
P/2022/00664	27.06.22	Land at Thorntree Hall Farm, Yoxall Road, Newborough, Burton on Trent, DE13 8SU	Prior Notification for the installation of a proposed 20m monopole supporting 3 no antennas, 2 no 300mm transmission dishes, 1 no equipment cabinet, 1 no electric meter cabinet and ancillary development contained within a 1.2m timber fence		New
P/2022/00608	28.06.22	Barns adj Perbrooke Cottage, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure		REVISED

P/2022/00643	30.06.22	Bow Meadow Barn, Bow Meadow Lane, Newborough End, Newborough, Staffordshire, DE13 8SR	Retention of log cabin for dependant relative accommodation		New
<p>P/2022/00608 – The Parish Council have no comments to add to this planning application P/2022/00703 - The Parish Council have no comments to add to this planning application P/2022/00732- The Parish Council have no comments to add to this planning application P/2022/00664- The Parish Council have no comments to add to this planning application P/2022/00643 – The Parish Council object to this planning application. The original planning application stated that the log cabin would be removed. Concerns lie with a president being set for log cabins being built.</p>					

10. To appoint a playground inspection company for 2022 inspection

3 quotes have been received for the annual playground inspection. It was agreed to appoint Wicksteed.

Action: Clerk to instruct Wicksteed & book the playground inspection.

11. To review and appoint the revised Standing Orders

The council agreed to appoint the revised standing orders

Action: Clerk to update the website

12. To review and approve the Newborough Parish Council Operation London Bridge Document

The council agreed to appoint the Operation London Bridge Policy

Action: Clerk to purchase Book of Condolence and discuss with the church

13. To discuss and provide an update on the Village Clean up

Cllr Bell gave an overview of the plans for the upcoming Village Clean Up. It was agreed to maintain a clean-up in the centre of the village and for the clerk to organise a risk assessment. Best Kept Village was discussed.

Action: Clerk to organise refuse bags from ESBC and collection of rubbish. Clerk to organise risk assessment for the event.

It was agreed to add 'Best Kept Village' to the agenda for Sept.

14. Clerk's Report: to include banking changes, finance & correspondence

- **CORRESPONDENCE & ONGOING MATTERS**

Companies quoted for playground inspection

Register of Interests sent to ESBC and on website

Still awaiting information regarding Speed Signs on Dark Lane

Website updated with Village History and sections added for Village Events

Standing Orders reviewed

Document created for Operation London Bridge

Parishioner Correspondence – Regarding Publication of Register of Interests

Parishioner Correspondence – Regarding the potential route for the Commonwealth Baton Rely

Parishioner Correspondence – Thanking the Parish Council for the work on the watercourse

Parishioner Correspondence – Regarding clarification that Newborough Parish Council did uphold their objection to the Olive Tree Residential Care Planning Appeal but added no further comments to this objection in relation to the appeal.

Parishioner Correspondence – Thanking the Parish Council for the afternoon tea voucher

Parishioner Correspondence – Regarding procedures for reviewing Planning Applications.

Parishioner Correspondence – An advertising enquiry

Parishioner Correspondence – Regarding a planning application

Action: It was agreed to have no more than 5 adverts per Parish Post and to ensure these advertisements are beneficial to parishioners

- **FINANCE**

Review budget tracker

Online Payment Number	Supplier	Invoice Detail (Reason for Payment)	Invoice Amount		
			Net	VAT	Gross
243	Charlotte Holmes	Clerks Salary – June	£351.44	£0.00	£351.44
244	HMRC	Tax Payment - June	£81.20	£0.00	£81.20
245	Charlotte Holmes	Clerks Salary – July	£351.44	£0.00	£351.44
246	HMRC	Tax Payment - July	£81.20	£0.00	£81.20
			£865.28	£0.00	£865.28

- **Bank Balances as of 30th June 2022**

Current Account	64993563	£17,353.53
Savings Account	73882462	£22,553.32
Well Dressing Account	73880562	£1514.62
TOTAL		£41,421.47

15. Councillors Reports

Cllr Bullingham discussed the wooden posts in the village, we are still waiting for a revised quotation.

SCC Highways have explained they will not support fingerposts within the village in their current iteration. A response from Lisa Hall & Julia Jessel is awaited as to what can be done.

Cllr Bell discussed the quote for the SIDS, further information to be received on installation from Amey

Cllr Bell discussed the dog that has been on the loose in the village. A letter will be sent to the owner of the dog, highlighting the issues raised.

Cllr Clarke discussed the damaged sign on Hadley Road and dangerous potholes on Hollybush Rd. It was agreed for the clerk to report these again on the MyStaffs app.

Action; Clerk to send letter to the parishioners regarding the dog.

Clerk to report the damaged sign on Hadley Road and potholes on Hollybush Rd

Meeting closed at 21.15pm

Date of the next Parish Council meeting: 7.30pm on Monday 5th September 2022

Parish Council Information can be found on the internet at -

<https://www.newboroughparishcouncil.org.uk>