

# Minutes of the Parish Council Meeting – Monday 13<sup>th</sup> June 2022

Present;

Cllr Clarke, Cllr Bullingham, Cllr Skipper, Cllr Gould, Cllr Bell, Cllr Ward

Also present C Holmes; 0 Parishioners

## **1. Apologies for absence**

Cllr Fletcher; Cllr Jessel

## **2. Declarations of Interest**

Item 8 - P/2022/00547 – Declaration of Interest by Cllr June Bullingham

## **3. Chairman's Opening Remarks**

The Chairman expressed his gratitude in regard to the fantastic Jubilee celebration's that took place in the village, with special thanks to Cllr Bell and Cllr Bullingham as well as all the Cllrs and parishioners who helped with both the set up and the clean-up of the event.

## **4. Public Forum (10 mins allocated)**

No public present

## **5. County & Borough Cllr Reports**

No reports received.

## **6. Minutes of the Annual Parish Meeting held on 17<sup>th</sup> May 2022**

All agreed to be a true record of the meeting

Action; Clerk to convert to upload to website

## **7. Matters arising from those minutes**

None

## **8. Review Planning Applications**

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/01332	03.11.21	The Coach House, Hollybush Park, Hollybush Road, Newborough, DE13 8SF	Replacement windows and doors to the rear and side elevation	No Comments added by council	Grants
P/2021/01521	01.12.21	1 Hollybush Road, Newborough, DE13 8SF	Erection of a two-storey side extension, single storey rear extension, erection of a replacement front porch and loft conversion to facilitate additional living space, including roof lights.	No Comments added by council	Registered
P/2021/01693	12.01.22	1 Ivy Bank Cottages, Brickhill Lane, Newborough, DE13 8SW	Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a pair of agricultural workers dwellings for the removal of condition 7 of planning permission PA/00879/002 relating to the occupancy for 1 Ivy Bank Cottages	No Comments added by council	Registered
P/2021/01116	19.04.22	Poplars Farm, Yoxall Road, Newborough, DE13 8SU	Appeal against the inclusion of Condition 6 relating to a 12-month permission for the change use of farm house and piano barn from dwelling to C2 home for children in care (with no age restriction) and conversion of existing barn including alterations to the front elevation to form classrooms	<b>Declaration of Interest declared by Cllr Ron Skipper &amp; Cllr Vicki Gould</b>	Registered

023774DW	03.05.22		Wildlife and Countryside Act 1981 - S53 Application - For the upgrade of Public Footpath Newborough 1, from SK 1392 2729 SW of Hadley House to SK 1351 2729 SE of Agardsley Park Farm - STA-	No Comments added by council	Registered
P/2022/00467	08.06.22	Moat Bank Cottage, Moat Lane, Newborough, Staffordshire, DE13 8SS	Erection of a single storey side extension and erection of rear ground floor extension with first floor balcony above along with provision of raised patio area (AMENDED DESCRIPTION)		Revised
CTIL 30072000	10.05.22	YOXHALL FARM, YOXHALL ROAD, NEWBOROUGH, BURTON ON TRENT, DERBYSHIRE, DE13 8SU, NGR E: 413082 N: 324864.	PROPOSED BASE STATION INSTALLATION AT CTIL_30072000	Further information requested	Registered
P/2022/00486	13.05.22	Church Cottage, Church Lane, Newborough, Staffordshire, DE13 8RT	Erection of a part two storey, part single storey side extension to form an additional bedroom to the first floor and an annex	No Comments added by council	Registered
P/2022/00527	17.05.22	Brookside Cottage, Yoxall Road, Newborough, Staffordshire, DE13 8SU	Demolition of existing conservatory and erection of a single storey extension to the South elevation		Registered
P/2022/00547	18.05.22	Barn at Duffield Lane, Newborough, Staffordshire	prior Approval for the conversion of an agricultural building to a dwelling	<b>Declaration of Interest declared by Cllr June Bullingham</b>	New
P/2022/00608	01.06.22	Field House Farm, Parkgate Lane, Bromley Wood, Abbots Bromley, Staffordshire, WS15 3AH	Conversion and alterations to former agricultural building to provide 2 no. dwellings and swimming pool, single storey extensions to provide plant rooms and porch and installation of a ground source heat pump, sewage treatment plant and associated infrastructure		New
<p>P/2022/00467 – Newborough Parish Council Issue no objections or comments to this planning application  P/2022/00547 - Newborough Parish Council Issue no objections or comments to this planning application  P/2022/00608 - Newborough Parish Council Issue no objections or comments to this planning application</p> <p>Action; Clerk to upload consultee comments to the ESBC Planning Portal</p>					

## 9. To discuss finger posts to be installed at junction of B5234 and Duffield Lane

May 9<sup>th</sup>, 2022, Highways refused permission for the proposed fingerpost be installed on the centre Island, Yoxall Road.

Permission has been given by Staffordshire County Council for a fingerpost to be installed at the junction of the B5234/Duffield Lane. It was agreed that the fingerposts will be in the following formation

Post: WHITE  
Base Collar: BLACK  
Lettering: BLACK (NEW ROMAN)  
Decorative collars: BLACK  
Staffordshire knot: GOLD

In line with the current financial regulations 3 quotations were requested by Cllr Bullingham from SIGNS OF THE TIMES, FITZPATRICK WALMER and LEANDER ARCHITECT. Quotes received are as follows:

SIGNS OF THE TIMES: £1,688 + VAT                      INSTALLATION: £825.00 + VAT  
(advised it may increase).

FITZPATRICK WALMER: £1,641.60 + VAT                      INSTALLATION: £1,250.00 + VAT

LEANDER ARCHITECT: Contacted several times – No quotation received to date.

A further quote for installation has now been requested from Staffordshire County Council Highways as the contractor must be NRSWA (New Roads & Street works) qualified person and accredited in accordance with HAUC (Highway, Authorities & Utilities Committee), it is however not essential that the contractor is registered with SCC if they comply with the above.

**Action: Cllr Bullingham to await further information from SCC Highways**

## **10. To discuss wooden verge posts to be installed on Duffield Lane and Yoxall Road**

It has previously been agreed by the council to replace the damaged plastic and wooden posts in the village. The total number of posts required is 24 tall 4 x 4 x 3ft long (2ft protruding) and 9 short, 4 x 4 x 2ft (1ft protruding).

There are 20 tall posts for Duffield Lane verges, 4 tall posts for Squirrels corner and 9 short posts for the verge opposite Squirrels corner, by the bench.

The design of wooden posts was reviewed and discussed, and Cllr Bullingham arranged for 3 quotations as per the current financial regulations.

The quotes are as follows:

Store Fittings Direct: 24 Oak wooden posts, PYRAMID, PLANED and with 1 recess would cost £725.20 + VAT

Chartley Ground Works Ltd: OAK SHAPED PYRAMID POST with red and white reflectors,

The cost for the 24 posts and reflectors is £1,830.30 + VAT. The cost for installation is £4,810.00 + VAT. This gives a total of £6,640.00 + VAT

Yates: The quotation is for 32 posts, installation, and reflectors. There is a request for a £300.00 deposit. This is a total of £967.00 (no VAT)

It was agreed by the council to proceed with Yates for the installation and purchase of the 9 short wooden posts. The 24 large posts to be purchased online from Store Fittings Direct and Yates to install. A revised quotation will be requested

by Cllr Bullingham

Action; Cllr Skipper to review the possibility of additional metal covering at the bottom of the post

### **11. To discuss potential flashing speed signs**

Flashing Speed Indication devices were discussed by the council with a view to them being sited on Hollybush Road near the 30mph speed limit sign. Cllr Bell has been in contact with Staffordshire County Council Highways in relation to the cost of the SIDS

Action; Clerk to contact SCC Highways & Amey for installation costs

### **12. To discuss whether to maintain the village website**

Clerk offered caution on proposition raised by a parishioner to maintain the site as this would be aligned to the Parish Council and therefore, they would be held responsible for all content. Clerk also informed the council that any items from the current website regarding the village could be featured on the new website [www.newboroughparishcouncil.org.uk](http://www.newboroughparishcouncil.org.uk)

It was agreed to no longer maintain the previous website. All relevant village content will be moved to the new website.

Action: Clerk to create website additions

### **13. Clerk's Report: to include banking changes, finance & correspondence**

#### **CORRESPONDENCE & ONGOING MATTERS**

Information received regarding the cost of election from ESBC – This was confirmed to be roughly £2750-£3000 for an election or £200 for admin costs if no election called

Information sought for London Bridge – Protocol documents being reviewed with potential purchases of book of condolence and mourning items

Liaising with Alan Harvey regarding the 30mph speed signs on Dark Lane

All AGAR documents sent off and documents added to the website & noticeboard

Information sent to John Taylor along with cheque for £25

Wicksteed contacted with new details in lieu of inspection – Other companies to be contacted for comparison

Parishioner Correspondence – Entrance to village from Abbots Bromley looking ‘tatty’

Parishioner Correspondence – Substantial hedge needing pruning

Parishioner Correspondence – Regarding the new website

Parishioner Correspondence – For reference for the council

Parishioner Correspondence – Regarding a mains water leak on Hollybush Road

Parishioner Correspondence – For reference for the council

Parishioner Correspondence – Regarding the watercourse on Duffield Green

Action; Clerk to obtain further playpark inspection quotes and add to July agenda for approval

## **FINANCE**

Review budget tracker

Online Payment Number	Supplier	Invoice Detail (Reason for Payment)	Net	
235	Charlotte Holmes	Clerks Salary – May	£351.24	
236	HMRC	Tax Payment - May	£81.40	
237	SPCA	Cllr Fundamentals	£30.00	
CHQ 100001	John Taylor High School	Presentation Evening	£25.00	
238	James Bullock	Strimming/Spraying	£96.00	
239	James Bullock	Mowing	£414.00	
240	James Bullock	Strimming	£48.00	
241	Deanne Bell	Plants & Compost	£86.00	
242	Deanne Bell	Geraniums	£30.00	
			£1,161.64	

Bank Balances as at 31<sup>st</sup> May 2022

Current Account	81532863	£18,460.17
Savings Account	81532871	£22553.13
Well Dressing Account	21738224	£1514.61
TOTAL		<b>£42,527.91</b>

## 14. Councillors Reports

Cllr Clarke discussed issues with the watercourse on Duffield Lane and it was agreed to review this further with Cllr Skipper to see if the council can provide a solution to the problem,

Cllr Bell discussed the well dressing for 2023 with a view to looking at starting the committee from September with posters to be displayed in the village calling for volunteers.

Cllr Bullingham advised that the Newborough Traffic Calming scheme will now be undertaken in August this year, not May as previously advised. Cllr Bell discussed speed watch and the return of this in coming months

Litter picking/Village clean up event was discussed.

Meeting closed at 20.53pm

Date of the next Parish Council meeting: 7.30pm on Monday 4<sup>th</sup> July 2022

Parish Council Information can be found on the internet at -

<https://www.newboroughparishcouncil.org.uk>